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| **Name of event:**  |
| **Date(s) of event:**  |
| **Name of group:** |

**Contact info of group’s Chancellor of Exchequer:**

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| **Modern Name:**  |
| **SCA Name:**  |
| **E-mail:**exchequer@localgroup.eastkingdom.org | **Phone:** |
| **Address (PayPal check will be sent here after event):**  |
| **Group name for the check(e.g., “SCA *state* Inc. - group name”) to be made payable to:**  |

**Contact info of group’s Seneschal:**

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| **E-mail:** seneschal@localgroup.eastkingdom.org |

**Contact info of event’s Preregistration Clerk:**

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| **Modern Name:**  |
| **Name:**  |
| **E-mail:**  | **Phone:**  |

**Event preregistration info:**

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| **Date online preregs OPEN**:  |
| **Date online preregs CLOSE (at least 10 days before event starts):**  |
| **Total number of feast seats available to sell online:**  |

**Standard preregistrationcharges (Please indicate whether USD or CAD.)**: US CA

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| Site fee adult NONMEMBER (18 years and older): $ |
| Site fee adult SCA Member (18 years and older): $ |
| Site fee youth (6-17 years old): $ |
| Site fee child (0-5 years old): $ |
| Feast seatadult (18 years and older): $ |
| Feast seatyouth (6-17 old): $ |
| Feast seat child (0-5 years old): $ |

**IF THE PREREGISTRATION CHARGESARE DIFFERENT FROMTHE EXAMPLES ABOVE, PLEASE ENTER THEM BELOW:**

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*For Kingdom Exchequer purposes only:*

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| *Quarterly reports current?* | *NMS reports current?* | *Approved?* |